

Golden Key Music Festival

General procedure and requirements at Carnegie Hall

Address: Weill Recital Hall, 154 W 57th St, New York, NY 10019

Dress Code: Performers are expected to wear formal stage attire (dresses for ladies and pants/suits for gentlemen).

Concert Etiquette: Audience members should refrain from any acts of special attention to performers during the recital, e.g. handing of flowers and/or gifts to performers on stage.

Video Recording/Photo Policy: Use of recording equipment (photo and video cameras) during the recital is strictly prohibited. This is a Concert Hall requirement. In case a licensed professional photographer takes archival photos of the performers, please visit our Facebook page at <https://www.facebook.com/Golden.Key.Music.Festivals> about three weeks after the recital. There, you will find a link to a Google Drive folder with the photos. We will also send an additional notification to all submitters once the photos are uploaded and the link is posted on our Facebook page. Please download the photos as soon as possible, as the Google Drive link will only be available for two months after the recital.

- Everyone, including performers, will need a ticket in order to enter Carnegie Hall.
- Tickets will be available at the Weill Recital Hall Box Office (154 West 57th Street) one hour prior to the recital. Ask for the envelope with the performer's name on it. For the standard recital fee, the envelope should contain four tickets (including one for the performer) as well as the performer's ID card.
- Both performers and guests will enter through the Main Entrance of the Weill Recital Hall on 154 West 57th Street. **Do NOT** use the stage door or any other service entrance.
- Performers should register at the lobby of the Weill Recital Hall at least 20 minutes prior to curtain time. At that point performers and any accompanists will be invited from the lobby to the Balcony, while guests will proceed to the Hall Orchestra seats.
- Each performer must retain his or her Performer ID Card and the ticket for the entire recital and be ready to show it to staff members upon request.
- Guests should ignore the seat number on the tickets. Seats are assigned on a first-come, first-served basis.
- NOTE: Piano pedal extensions are not allowed at Carnegie Hall.
- Additional Tickets can be ordered by contacting the Golden Key Music Festival office by email: goldenkeyfest@gmail.com